



## 2024 | VIRGINIA STATE BAR LOCAL GOVERNMENT SECTION

### About

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Created in 2012, the Virginia State Bar (VSB) Local Government Fellowship seeks to attract promising future attorneys to the practice of local government law in the Commonwealth of Virginia. To this end, the Board of Governors of the VSB Local Government Section will award a \$4,000 fellowship to an outstanding first or second-year law student who has committed to working full-time for a minimum of 10 weeks at a Virginia local government attorney's office during the summer of 2024, or divide the fellowship between two students working full-time for a minimum of 5 weeks each. The Fellow will also have the opportunity to submit an article on a local government topic or an interview for potential publication in the VSB's quarterly *Journal of Local Government Law*.

### Eligibility and Fellowship Award Criteria

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*Eligibility.* To be eligible for the Fellowship students must: (1) be currently enrolled as a 1L or 2L J.D. candidate at an ABA-accredited law school; and (2) have accepted an offer to work at a local government attorney's office in Virginia during the summer of 2024. Students committed to working for a minimum of 10 weeks (40 hours a week) will receive priority in selection, but students committed to working a minimum of 5 weeks (40 hours a week) are also eligible for a partial fellowship. Please note: A "local government attorney's office" means a city, county, or town attorney's office that serves as in-house counsel to a Virginia local government. It does not include a Commonwealth's Attorney's Office or a Public Defender's Office.

*Fellowship Award Criteria.* The Fellowship will be awarded based on a record of excellent academic achievement and a demonstrated interest in, and commitment to, public service, particularly in local government practice. Preference will be given to interns working for smaller localities or those with a high fiscal stress index.

### Application Requirements

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The following materials must be submitted electronically to the VSB Board of Governors of the Local Government Section at [vsblocalgovernment@gmail.com](mailto:vsblocalgovernment@gmail.com) no later than **April 1, 2024 at 5:00 p.m.**:

- A completed Fellowship Application Form (see attached form).
- A resume that includes information about the student's education and work/internship/public service experience.
- An essay no longer than 1 page (single-spaced, at least 11-point font) that addresses the student's interest in, and commitment to, a career in local government law or in public service generally.
- An official or unofficial law school transcript created by the applicant's law school.

### Questions

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Please direct any questions about the Fellowship to [vsblocalgovernment@gmail.com](mailto:vsblocalgovernment@gmail.com). For questions about local government employers and placement opportunities, please contact your law school career advising office.

**VIRGINIA STATE BAR LOCAL GOVERNMENT FELLOWSHIP**

**Section I: Student Information**

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Phone No.: \_\_\_\_\_ Email Address: \_\_\_\_\_

Name of Your Law School: \_\_\_\_\_ Your Current Year in Law School: \_\_\_\_\_

**Section II: Local Government Employer Information**

Name of the office where you will work during the summer of 2024 \_\_\_\_\_

Address: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Expected number of weeks you will work: \_\_\_\_\_

Name of office contact (an attorney who can confirm your summer employment): \_\_\_\_\_

Email Address: \_\_\_\_\_ Phone No.: \_\_\_\_\_

Describe briefly, if you know, the kind of work you will perform as an intern this summer:

**Section III: Personal Statement, Resume, and Transcript**

Please attach the following materials to this application. **All attachments must be in .pdf, .docx (or .doc) or .rtf file format.**

1. A one (1) page personal statement addressing your interest in, and commitment to, a career in local government law or in public service generally. (Note: you may single-space or double-space text, but please use at least a 11-point font).
2. A one (1) page resume that describes your education and experience, including any relevant work, internship, *pro bono* and volunteer experience.
3. An unofficial or official law school transcript created by your law school that reflects your coursework and grades for the first three semesters of law school.

**Section IV: Certification and Electronic Signature**

By completing my electronic signature below, I hereby certify that the information and materials submitted as part of this application are true and accurate to the best of my knowledge, and that I have accepted an offer to work full-time (a minimum of 5 weeks, 40 hours per week) at the local government attorney's office named above during the summer of 2024.

Name (Type): \_\_\_\_\_ Date: \_\_\_\_\_

**INSTRUCTIONS: TO SUBMIT YOUR APPLICATION, SAVE THIS DOCUMENT AS A .PDF FILE AND EMAIL IT AND THE THREE (3) ATTACHMENTS DESCRIBED IN SECTION III AS A SINGLE FILE TO THE FOLLOWING EMAIL ADDRESS: [vsblocalgovernment@gmail.com](mailto:vsblocalgovernment@gmail.com) BY NO LATER THAN APRIL 1, 2024 AT 5:00 P.M.**